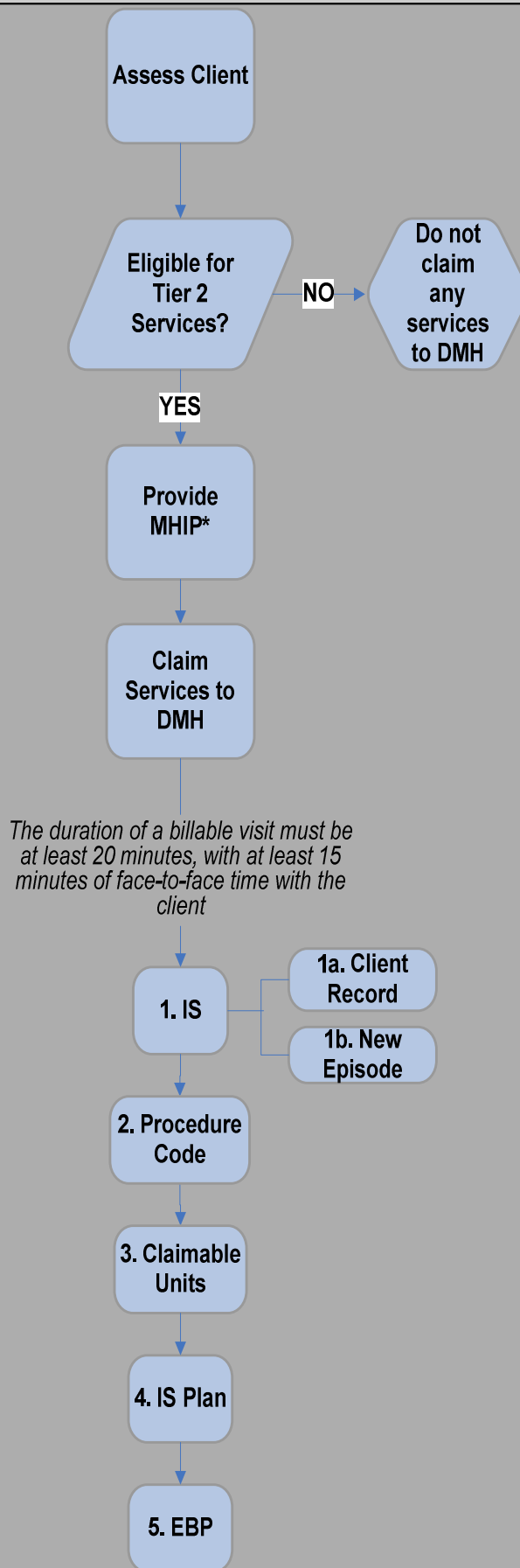


COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH

Claiming for Services to Healthy Way LA Clients Guidelines for COMMUNITY PARTNER Contract Providers

Revised 11/29/2011



Community Partner providers are contracted with LACDMH solely to deliver Mental Health Integration Program (MHIP) services to "Tier 2" individuals who are eligible for and enrolled in Healthy Way LA (HWLA).

Payments for Services are Provisional

If it is determined that a client was not eligible/enrolled in HWLA at the time of service, LACDMH will recoup any payments made for that service.

Claiming for Services

Community Partners are limited to receiving payment for one (1) visit only on any given day for an enrolled client.

- If it is determined that an agency was paid by both DMH and DHS for visits on the same day by a HWLA-eligible/enrolled client, the County (DMH or DHS) will recoup payment for any visits in excess of the one (1) reimbursable visit.

The following steps must be followed to successfully submit claims:

- 1a. In order to claim for services, a client record for the individual must exist, either identified via a client search or created in the LACDMH Integrated System (IS).
- 1b. A treatment episode at the provider's service location must be opened for that client.
2. Community Partner service claims must use only the **H2016** procedure code.
3. The "Units" claimed for services provided by Community Partners are always one (1).
4. All clients served by Community Partners must be associated with the **"PEI Special Programs" IS Plan**.
5. Services delivered under the MHIP* must be claimed using the IS Evidence-based Practice (EBP) field **"2K – IMPACT - MHIP"**.

*Providers that do not yet have staff trained in MHIP may contact Kathleen Kerrigan to discuss service delivery options. If another EBP is approved for interim use, the applicable EBP, and not MHIP, should be selected from the IS EBP field.

The Primary Care Provider (PCP) at the Community Partner agency is responsible for medication support and medications provided to Tier 2 HWLA clients, which are claimable to DHS, not DMH. However, costs associated with the services of the MHIP consulting psychiatrist should be billed via paper invoice to DMH as per the contract and established procedures.